



# GOVERNMENT GAZETTE

## OF THE

# REPUBLIC OF NAMIBIA

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N\$2.00

WINDHOEK - 31 July 2003

No.3030

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## Government Notice

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### MINISTRY OF LABOUR

No. 171 2003

#### SUBMISSION OF PARTICULARS BY EMPLOYERS IN THE AGRICULTURAL SECTOR: LABOUR ACT, 1992

In terms of section 4(1)(b) of the Labour Act, 1992 (Act No. 6 of 1992), I determine that -

- (a) every employer in the agricultural sector must, not later than 31 October of the year 2003, and not later than 30 April of every subsequent year, submit a return containing the particulars and information specified in the Schedule below, to the Permanent Secretary: Ministry of Labour, Private Bag 19005, Windhoek;
- (b) for the purposes of employers of the agricultural sector, paragraph (b) of Government Notice No. 174 of 20 November 1992, ceases to be of effect; and
- (c) Government Notice No. 115 of 2 June 2003 is repealed.

**U.M. HIVELUAH**  
**PERMANENT SECRETARY**  
**MINISTRY OF LABOUR**

Windhoek, 17 July 2003

## SCHEDULE

IDENTIFICATION			
Region where farm is located	Name and Number of farm	Postal address of owner/manager of farm	Type of farming undertaken

### EMPLOYEE INFORMATION

Name of Employee	Sex M/F	Age	Namibian Citizen? Yes No*	Remuneration paid to each employee		Value in N\$ of benefits in kind		State whether worker is permanently or temporarily employed	Commencement date of employment	Termination of employment		Are records kept by the employer of his/her employees as required in terms of Government Notice No. 174 of 20 November 1992? Yes No*
				Hours worked	Gross earnings in N\$	Housing	Other benefits			Date	Reason*	

\*Note: Please attach on separate sheets of paper, the further information required by items 1, 2 and 3 of this Schedule

1. If an employee is a foreigner, information as to his or her name, capacity in which he or she is employed, work permit number, whether he or she is domiciled in Namibia under Part IV of the Immigration Control Act, 1993 (Act No. 7 of 1993), Passport number and nationality must to be completed on a separate page.
2. Provide, on a separate sheet of paper, the full details of any severance pay, pension or other financial assistance paid or granted to any employee.
3. If records are not kept as determined under Government Notice No. 174 of 20 November 1992, provide, on a separate sheet of paper, the reasons therefore as well as any particulars of records kept.

I ..... (full name of employer) do solemnly declare that the information and particulars given in this form and any annexures thereto are to the best of my knowledge true and correct.

Signed at ..... on Date: .....

Telephone number ..... (code) .....

Signature .....

Notes:

In terms of section 4(4) of the Labour Act, 1992 (Act No. 6 of 1992), failure to furnish the information specified in this Schedule or the furnishing of information knowing it to be false or misleading in any material respect, renders the employer liable upon conviction to a fine not exceeding N\$4000-00 or to imprisonment for a period not exceeding 12 months or to both the fine and imprisonment.

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